



Evolve PMVA Carbon Reduction Plan V1

Policy Document	Carbon Reduction Plan
Author	Jordan Rosser/ Gareth Griffin
Lead Officer	Jordan Rosser/ Gareth Griffin
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Evolve PMVA - Carbon Reduction Plan

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and the associated technical standard

We fully support The UK Government's aim to achieve net zero carbon emissions by 2050. We understand our responsibility to reduce the environmental impact of our work while maintaining the highest standards of service.

We are committed to operating sustainably across every part of our business, from travel and procurement to training delivery and administration. Our actions are designed to support the UK's sustainability goals.

Baseline Emissions Footprint

Baseline Year: 2024

Scope 1	2.23 tCO ₂ e
Scope 2	0.25 tCO ₂ e
Scope 3	1.50 tCO ₂ e

Reporting Year: 2025

Scope 1	2.10 tCO ₂ e
Scope 2	0.22 tCO ₂ e
Scope 3	1.40 tCO ₂ e

Scope 3 emissions include waste, purchased goods, business travel and upstream transport.

Emissions have been calculated using UK Government GHG Conversion Factors for Company Reporting.

Current Actions to Reduce Carbon Emissions

Travel and Transport

- We plan training geographically to minimise travel distance and unnecessary mileage (where possible).
- Trainers are encouraged to car share where practical, and we utilise fuel-efficient vehicles for business use.
- We are exploring the transition to hybrid and electric vehicles to further reduce emissions.
- If equipment is not required to run a course, then public transport is utilised as a means of travelling to courses.

Digital and Paperless Delivery

- Certificates, booking forms, and TNAs are completed and stored digitally.
- Email and cloud-based systems have replaced the majority of printed materials.
- When printing is unavoidable, we use recycled and FSC-certified paper. We have already taken practical steps towards becoming a paperless organisation. The introduction of iPads has

significantly reduced the need for printed paperwork, and this is the first step towards moving all of our course documentation and administrative systems online. We are also exploring the use of a post course evaluation service, our end goal is to become a totally paperless organisation.

Local Sourcing

- Training venues (where possible), uniforms, printing, vehicles and equipment are sourced from local Welsh suppliers wherever possible.
- This supports the Welsh Foundational Economy and reduces emissions associated with transportation.

We are passionate about supporting our local community and using Welsh suppliers wherever possible, helping to reduce travel emissions and strengthen the Welsh economy.

Energy Efficiency

As we do not run a fixed office, our administrative work is carried out from home, with a small storage unit used for equipment. Working remotely helps to reduce energy use, and our team follow responsible energy-saving practices to keep our environmental impact low.

Evolve PMVA Carbon Reduction Roadmap

We have developed a roadmap to guide and support our progress towards net zero, setting ourselves realistic goals in readiness for the 20230 net-zero goal of NHS Wales.

2025–2026: Consolidation

- Complete internal review of travel and delivery methods to establish baseline carbon emissions.
- Introduce simple carbon tracking for mileage and energy use.
- Continue paperless administration and local procurement practices.

2026–2027: Reduction

- Transition at least one company vehicle to a low-emission, hybrid model or EV.
- Commit to an annual donation to local Welsh charities that focus on green initiatives.
- Reduce paper usage by a further 50% compared to our 2024 baseline.

2027–2028: Expansion

- Explore remote or blended refresher sessions where appropriate to reduce travel further.
- Formalise a Sustainability Policy aligned with NHS Wales' Green Plan.
- Engage with our key suppliers to encourage and assess their own sustainability actions.

2028–2030: Net-Zero Readiness

- Operate fully digital administrative systems.
- 100% of training materials and core services to be sourced from Welsh suppliers.
- All company vehicles to be electric or ultra-low emission.

- Annual carbon reports to evidence measurable progress towards net zero alignment.
- All paperwork to be strictly online

Measuring and Reporting Progress

We will monitor progress each year by reviewing travel data, paper use and supplier sourcing. The results will be summarised in an annual Environmental and Sustainability Report.

We will also record measurable indicators such as annual mileage, electricity use and the proportion of our spend with Welsh suppliers. This approach ensures accountability and continued improvement throughout the contract.

Conclusion

By reducing travel, using energy responsibly and sourcing locally, Evolve PMVA is supporting The UK Government by achieving a net zero carbon footprint by 2050. Our plan provides a realistic and achievable route to reducing our environmental impact while continuing to deliver high-quality, person-centred training across Wales. This Carbon Reduction Plan will be reviewed and updated annually.

This Carbon Reduction Plan is available online at: www.evolvepmva.co.uk/policies

Signed: 

Name/Position: Gareth Griffin - Director

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